



Report to the Auburn City Council

Action Item

Agenda Item No. **7**City Manager Approval

To: Mayor and City Council Members
From: Bernie Schroeder, Director of Public Works
Date: April 22, 2013
Subject: Airport Operations Technician Contract

The Issue

Shall the City Council approve of the recruitment of the Airport Operations Technician contract?

Conclusion and Recommendation

Staff recommends, BY RESOLUTION, the City Council authorize the Director of Public Works to execute a contract with Walter L. Wilson for the Airport Operations Technician position.

Background

The Auburn Municipal Airport has been operating without on-site staff since October 2011 with assistance from the Public Works Department. The Public Works Department has been managing the daily operations of the Airport. Due to Airport being off-site for all employees, the addition of the Airport Operations Technician will assist Public Works staff in the operations at the airport by being available on-site. The primary function of the Airport Operations Technician will be coordinating with Public Works staff regarding repairs and maintenance, coordinating with the Airport Users, performs and assists with daily airport operations. Also, the Airport Operations Technician will be available to function as the on-site City representative relating to regulatory and flight safety issues.

On January 14, 2013 City Council authorized staff to move forward with the recruitment for this position. Staff advertised for the position and received several qualified applicants. An oral board was assembled and selected applicants were interviewed. Mr. Wilson was deemed the most qualified and best fitted for the position.

The position will be a contract employee working approximately 20 hours per week. As stated in the attached professional services agreement the compensation will be \$23.00/hour for a maximum of \$25,000. The term is for 12 months from May 1, 2013 to May 1, 2014. There is a cellular phone allowance of \$50.00/month and mileage (non-commuting) will be provided as approved by the City Manager. No other benefits will be provided under this contract.

Alternatives Available to Council; Implications of Alternatives

1. Proceed with Staff Recommendation
2. Do not proceed with staff recommendation

Fiscal Impact

The Airport Operations Technician position will be funded by the Airport Fund at approximately \$25,000 per year. The position will be a contract employee.

Attachments:

Professional Services Agreement – Walter L. Wilson/City of Auburn
Resolution

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RESOLUTION NO. 13-
RESOLUTION FOR AIRPORT OPERATIONS TECHNICIAN CONTRACT

THE CITY COUNCIL OF THE CITY OF AUBURN DOES HEREBY RESOLVE:

That the City Council of the City of Auburn does hereby authorize the
Director of Public Works to execute a contract with Walter L. Wilson for the
Airport Operations Technician position.

DATED: April 22, 2013

Kevin Hanley, Mayor

ATTEST:

Stephanie L. Snyder, City Clerk

I, Stephanie L. Snyder, City Clerk of the City of Auburn, hereby certify
that the foregoing resolution was duly passed at a regular meeting of the City
Council of the City of Auburn held on the 22nd day of April 2013 by the
following vote on roll call:

Ayes:
Noes:
Absent:

Stephanie L. Snyder, City Clerk

PROFESSIONAL SERVICES AGREEMENT

(City of Auburn / Walter L. Wilson)

1. IDENTIFICATION

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement") is entered into by and between the City of Auburn a California municipal corporation ("City") and Walter L. Wilson, an independent contractor ("Consultant").

2. RECITALS

- 2.1 City has determined that it requires the following professional services from a consultant: Part-time (20 hours per week) Airport Operations Technician at the Auburn Municipal Airport as referenced in Exhibit A – Job Description.
- 2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

3. DEFINITIONS

- 3.1 "Job Description": Such professional services as are set forth in the City's Job Description attached hereto as Exhibit A and incorporated herein by this reference.
- 3.2 "Approved Fee Schedule": Such compensation rates as are set forth in the City's fee schedule attached hereto as Exhibit B and incorporated herein by this reference.
- 3.3 "Commencement Date": May 1, 2013
- 3.4 "Expiration Date": May 1, 2014

4. **TERM**

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the parties or terminated earlier in accordance with Section 17 ("Termination") below.

5. **CONSULTANT'S SERVICES**

- 5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of \$25,000.00 annually over the term of the contract, unless specifically approved in advance and in writing by City.
- 5.2 Consultant shall obtain a City business license prior to commencing performance under this Agreement.
- 5.3 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City. Consultant shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*).
- 5.4 During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date if both (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute and (ii) City has not consented in writing to Consultant's performance of such work.
- 5.5 Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Job Description. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. **Walter L. Wilson** shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made in Consultant's project administrator

without City's prior written consent.

6. COMPENSATION

- 6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule and Section 5.1 of this Agreement above.
- 6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. City shall not withhold applicable taxes or other payroll deductions from payments made to Consultant unless otherwise required by law.
- 6.3 Payments for any services requested by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Consultant shall be entitled to increase the fees in this fee schedule at such time as it increases its fees for its clients generally; provided, however, in no event shall Consultant be entitled to increase fees for services rendered before the thirtieth day after Consultant notifies City in writing of an increase in that fee schedule nor to claim payment other than in compliance with this Agreement, including Section 5.1 above.

7. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material ("written products" herein) developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

8. RELATIONSHIP OF PARTIES

Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.

9. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by

Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data shall be returned to City upon the termination or expiration of this Agreement.

10. INDEMNIFICATION

- 10.1 The parties agree that City, its officers, agents, employees and volunteers should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the parties to be interpreted and construed to provide the City with the fullest protection possible under the law. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and protect City as set forth herein.
- 10.2 To the fullest extent permitted by law, Consultant shall indemnify, hold harmless, and when the City requests with respect to a claim provide a deposit for the defense of, and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person, whether physical, emotional, consequential or otherwise, and injury to any property arising out of or in connection with Consultant's alleged negligence, recklessness or willful misconduct or other wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subcontractors, or anyone directly or indirectly employed by either Consultant or its subcontractors, in the performance of this Agreement or its failure to comply with any of its obligations contained in this Agreement, except such loss or damage which is caused by the sole active negligence or willful misconduct of the City. Such costs and expenses shall include reasonable attorneys' fees due to counsel of City's choice, expert fees and all other costs and expenses of litigation.
- 10.3 City shall have the right to offset against any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 10 and any amount due City from Consultant arising from Consultant's failure either to (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 10.4 The obligations of Consultant under this Section 10 are not limited by the provisions of any workers' compensation statute or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.

- 10.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth in this Section 10 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. If Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and to indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subcontractors or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.
- 10.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies apply to the claim, demand, damage, liability, loss, cost or expense.

11. INSURANCE

- 11.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:
- 11.1.1 Comprehensive General Liability Insurance with coverage limits of not less than One Million Dollars (\$1,000,000) including products and operations hazard, contractual insurance, broad form property damage, independent consultants, personal injury, underground hazard, and explosion and collapse hazard where applicable.
- 11.1.2 Automobile Liability Insurance for vehicles used in connection with the performance of this Agreement with minimum limits of One Million Dollars (\$1,000,000) per claimant and One Million dollars (\$1,000,000) per incident.
- 11.1.3 Worker's Compensation insurance if and as required by the laws of the State of California.

- 11.2 Consultant shall require each of its subcontractors to maintain insurance coverages that meet all of the requirements of this Agreement.
- 11.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.
- 11.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect, City may either (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay the premium(s) thereon at Consultant's expense.
- 11.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the policies required by this Agreement are in effect in the required amounts and naming the City and its officers, employees, agents and volunteers as additional insureds. Consultant shall file with City's Risk Manager such certificate(s) prior to commencement of work under this Agreement.
- 11.6 Consultant shall provide proof to the City's Risk Manager that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage at least two weeks prior to the expiration of the coverages.
- 11.7 The general liability and automobile policies of insurance required by this Agreement shall contain endorsements naming City and its officers, employees, agents and volunteers as additional insureds. All of the policies required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.
- 11.8 The insurance provided by Consultant shall be primary to any other coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.
- 11.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subcontractors, from waiving

the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.

11.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond in the amount of the deductible or self-insured retention to guarantee payment of losses and expenses.

11.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 10 of this Agreement.

12. MUTUAL COOPERATION

12.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.

12.2 If any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require in the defense of that claim or action.

13. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

14. LICENSES AND APPROVALS

Consultant shall obtain, at its sole cost and expense, all regulatory approvals and valid City Business License necessary for Consultant's performance of this Agreement. This includes, but shall not be limited to, professional licenses, encroachment permits and building and safety permits and inspections.

15. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service

during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City

Robert Richardson, City Manager
City of Auburn
1225 Lincoln Way
Auburn CA 95603
Telephone: (530) 823-4211 x 192
Facsimile: (530) 823-4216

If to Consultant:

Walter L. Wilson
1890 Pheasant Hill Lane
Auburn, CA 95602
Telephone: (530) 878-6640

With courtesy copy to:

Michael G. Colantuono, Esq.
Auburn City Attorney
Colantuono & Levin, P.C.
11406 Pleasant Valley Road
Penn Valley, CA 95946-9024
Telephone: (530) 432-7359
Facsimile: (530) 432-7356

16. SURVIVING COVENANTS

The parties agree that the covenants contained in Section 9, Section 10, Paragraph 12.2 and Section 13 of this Agreement shall survive the expiration or termination of this Agreement.

17. TERMINATION

- 17.1. City may terminate this Agreement for any reason on five calendar days' written notice to Consultant. Consultant may terminate this Agreement for any reason on thirty calendar days' written notice to City. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.
- 17.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

18. GENERAL PROVISIONS

- 18.1 Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Consultant.
- 18.2 In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability, medical condition or any other unlawful basis.
- 18.3 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph at the head of which it appears, the section or paragraph, and not such heading, shall govern construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular and vice versa, in any place or places herein in which the context requires such substitution(s).
- 18.4 The waiver by City or Consultant of any breach of any term, covenant or condition of this Agreement shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition of this Agreement. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in a writing signed by one authorized to bind the party asserted to have consented to the waiver.
- 18.5 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment, that such failure was due to causes beyond the control and without the fault or negligence of Consultant.
- 18.6 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance from the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies. If legal action shall be necessary to enforce any term, covenant or condition herein contained, the party prevailing in such action, whether or not reduced to judgment, shall be entitled to its reasonable court costs, including any accountants' and attorneys' fees incurred in such action. The venue

for any litigation shall be Placer County, California and Consultant hereby consents to jurisdiction in Placer County for purposes of resolving any dispute or enforcing any obligation arising under this Agreement.

- 18.7 If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and enforced to the fullest extent permitted by law.
- 18.8 This Agreement shall be governed and construed in accordance with the laws of the State of California.
- 18.9 All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

"City"
City of Auburn

By _____

Date: _____

"Consultant"
Walter L. Wilson

By: 
Walter L. Wilson, Contractor

Date: 4-15-13

Attest:

By _____
Deputy City Clerk

Date: _____

Approved as to form:

By _____
Michael G. Colantuono, City Attorney

Date: _____

EXHIBIT A

City of Auburn
January 2013

AIRPORT OPERATIONS TECHNICIAN

DEFINITION

Under general supervision, to maintain airport equipment, facilities and grounds; to assist in the enforcement of airport regulations and in the implementation of emergency response procedures; and to perform related duties as assigned.

CLASS CHARACTERISTICS

The Airport Technician classification independently performs the full scope of airport maintenance assignments. This classification is distinguished from other maintenance classes by specialization in airport work, including technical electronics, and by responsibility for assisting in operations and in enforcing rules and regulations.

EXAMPLES OF DUTIES – Duties may include, but are not limited to, the following:

- Inspects airports for safety and maintenance needs.
- Assists with daily airport operations, including opening and closing runways, notifying users of conditions, explaining airport policies and procedures to pilots and others, etc.
- Coordinates with Public Works Personnel regarding the necessity for repairs and maintenance needs such as specialized airport electronics and electrical equipment, such as slope and path indicators, beacons, runway lights, AWOS computer, relays and related radio and systems, and changes light bulbs if necessary.
- Notifies Public Works of any necessary maintenance and repairs needed on runway and other paved and unpaved roads and areas.
- Coordinates, Monitors and Assures collection of Tie Down spaces
- Maintains grounds, including mowing grass, removing weeds, removing debris, watering lawns and shrubbery, trimming shrubbery and trees, applying pesticides, maintaining / repairing fencing and gates; maintains and repairs irrigation systems as requested by Public Works.
- Assists in emergency response operations; initiates calls to response teams; preserves accident scenes; responds to fires and medical emergencies, providing assistance to emergency personnel as needed.
- Functions as City airport representative; during weekends, nights, and holidays as needed
- Assists in scheduling maintenance and repairs performed by vendors or other City departments

- Participates in formulation of emergency operating procedures
- Coordinates with State and Federal agencies on use of airport during fire fighting activities
- Communicates with FAA (Federal Aviation Administration) regarding runway closures and other safety issues by posting NOTAMS (Notice to Airmen) as required
- Confers with management on priorities, needed repairs and inventory levels
- Prepares complete and accurate records of construction and maintenance work completed
- Receives and responds to inquiries, concerns and complaints regarding areas of responsibility
- Attends training, meetings, workshops, etc., as required to enhance job knowledge and skills
- Attends Airport users meetings including but not limited to Auburn Aviation Association Airport Advisory Committee (5A) and Auburn Aviation Association (AAA).
- Performs related duties as required

MINIMUM QUALIFICATIONS

Knowledge of :

- All pertinent federal, state and county laws, codes, rules, regulations and standards, including those governing airport operations
- City and department policies and procedures
- Safe and efficient operations of fueling, lighting, Transmitters, and other airport equipment
- Use and care of tools used in general maintenance and minor repairs of airport equipment, grounds and facilities
- Modern office methods, equipment and procedures including basic word processing and spread sheet software applications
- Methods, materials, tools and equipment used in troubleshooting, maintaining and repairing airport electronic, electrical, plumbing equipment and systems, in performing general carpentry and construction work, and in maintaining and repairing asphalt, concrete and unpaved areas.
- Basic mathematics.
- Safe work practices
- Records preparation and maintenance techniques

Ability to:

Interpret and apply pertinent federal, state and local laws, rules and regulations, and City policies and procedures, including Auburn Airport Minimum Operations Standards (MOS)

Understand and follow oral and written instructions

Perform work safely following all rules and regulations, including conducting safety checks of airport equipment and facilities

Establish and maintain effective and cooperative working relationships with those contacted in the course of the work; dealing tactfully and courteously with those contacted in the course of work.

Prepare and maintain accurate logs and records

Communicate clearly and concisely, both orally and in writing

Preparing and maintaining accurate reports and records

Education:

A high school diploma or GED equivalent

Experience:

Two years of increasingly responsible maintenance experience in an airport setting, including airport electronics responsibilities

Physical Demands and Working Conditions:

Willingness and ability to work unusual schedules and multiple shifts during emergencies or during periods of fire fighting activities

Must have the ability to lift and carry heavy materials and tools, and climb, crawl and stoop to reach work; must be willing to work in temperature extremes and inclement weather; must be willing to work aerially, underground and in exposure to bacterial contamination and hazardous chemicals.

Other Requirements:

Must possess a California driver's license and have a satisfactory driving record

This class description lists the major duties and requirements of the job and is not all inclusive. Not all duties are necessarily performed by each incumbent. Incumbents may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.

EXHIBIT B

Contract Airport Operations Technician

-Approved Fee Schedule –

Contract Airport Operations Technician shall be compensated at the rate of \$23.00 per hour.

Contract Airport Operations Technician shall be compensated a maximum amount of \$25,000.00 annually (i.e. May 1, 2013- May 1, 2014)

Contract Airport Operations Technician shall be reimbursed \$50.00 each calendar month by the City of Auburn for use of personal cellular phone in performance of professional services as outlined in Exhibit A- Job Description. Contract Airport Operations Technician shall include the cellular phone reimbursement on the monthly invoice remitted to City for payment.

Contract Airport Operations Technician shall be reimbursed for mileage (CA state reimbursement of \$.56.5 per mile) outside of commuting as pre-approved by City Manager.